
Welcome to SRUC residences. This handbook is an information guide for students living at Oatridge Campus and Barony Campus. We are here to help, whenever you need it. Please talk to residential staff whenever you need some help.

We welcome your feedback on your residential experience at residentfeedback@sruc.ac.uk

Oatridge: Adrian Henry (early evenings Mon-Thurs), Barbara McGrane, Manager (Mon-Fri daytimes), Gill Gosman (late evenings Mon-Thurs, alternate weekends), Jim Mackie (nights Sun-Weds), Ayorinde Akinyele (alternate weekends overnight), Anne Arthur (early evenings

Congratulations on starting your studies at SRUC! We know this has been a unique and often challenging time, but we are delighted that you made it here, and we will do everything we can to help you succeed. Living on campus can be challenging, but it can also be one of the most memorable times of your life if you make close friends who look out for

Lochthorn Medical Centre, Edinburgh Road, Heathhall, Dumfries, DG1 1TR

Telephone: 01387 259944

Moffat Surgery, High Street, Moffat, DG10 9JP

Telephone: 01683 220062

Dental Practice

Blue Door Dental Practice, 22 Castle Street, Dumfries, DG1 1DR

(Local Health Centres are located in Dumfries and Moffat)

We need to accept, respect, and try to understand each other's differences and choices, whether in gender, age, physical ability, appearance, race, sexuality, religious beliefs.

If we fail to do this then any of us can suffer unwanted harassment and exclusion. We all need to continually learn and try to treat each other with respect, fairness and dignity. That makes for a better residential community.

Harassment can involve a range of behaviours which are unacceptable to the recipient and which can create an intimidating, hostile or offensive environment for employment, study or social life. The defining feature is that the behaviour is unwanted by the recipient and unwarranted by the working or study/social relationship, and also would be regarded as such by any reasonable person. Harassment, victimisation and bullying may include:

- Derogatory or derisory remarks, verbal abuse, insults and threats
- ridicule or belittling of an individual
- repeated gibes in reference to personal traits or appearance
- offensive verbal or practical jokes
- exclusion from normal conversation or social events
- display of offensive material on social media
- physical attack
- incitement of others to commit any of the above
- suggestive comments, sexual innuendo and foul language or expletives of a sexual nature
- unwelcome advances, attention, invitations or demands for sex
- unnecessary and unwanted physical contact
- offensive comments/jokes about an individual's gender or chosen gender identity

Alcohol is not permitted in the residences with the exception of the over 18s flats at Oatridge. Underage drinking is not permitted. Supplying alcohol to any student under 18 is a disciplinary offence. Alcohol found where it is not permitted, will be destroyed with no reimbursement of the cost.

Consumption or possession of any illegal substance on campus is a disciplinary and criminal offence

The College has a duty of care to protect young people, and therefore students under the age of 18 must comply with the following requirements, otherwise we cannot protect you and cannot permit you to live on campus unless you accept these conditions.

You must not consume alcohol or be under the influence of alcohol on campus.

You must inform residential staff if you are going off campus in the evenings, overnight, or going home for the weekend, and you must be back in your own residence by midnight otherwise parents/guardians will have to be contacted if you cannot be located.

Checks will be done on your whereabouts during the evening to make sure you are safe.

You cannot have overnight guests and you must not invite anyone from another residence into your accommodation after midnight.

No student over 18 can be in an under 18 block or area after midnight.

These restrictions are to keep you safe and are just for a few weeks of your life. Please comply!

When hearing the fire alarm you should:

Evacuate the building immediately via the nearest safe exit and proceed to your designated fire assembly point and remain there

Do not re-enter the building or leave the assembly point until duty staff have given the all-clear

If there is a fire and the alarm is not yet sounding, sound the alarm at the nearest break-glass point and inform duty staff.

Fire alarm bells are tested once a week. Please see notices for the time of the test in your residence. When the alarms are being tested, you do not have to evacuate. At all other times you must not ignore the fire alarm.

Please do not tamper with any fire equipment. This includes covering your smoke detectors. Smoking in your bedroom and covering your smoke detector is seriously reckless behaviour which risks your life and the lives of other students. You could easily fall asleep and start a fire from your bedding.

Only use fire alarms and fire appliances for their proper purposes. Termination of your accommodation contract may be the consequence of misusing fire-fighting equipment or maliciously activating a fire alarm. A criminal conviction and sentence is also a possibility.

Door closers are fitted to all doors and must not be removed, disconnected or tampered with. Please report faulty fire door closers for repair. Do not wedge fire doors open. Propping open

Students in SRUC a

Do not give your room key or fob to other students
Keep your bedroom/flat door locked at night and at all times you are out
Do not invite strangers into the residence
All students under 18 must be in their own residence by midnight (see curfew policy for under 18s)
No student over 18 can be in an under 18 block or area after midnight
No unauthorised guests are permitted at any time

No alcohol is allowed (with the exception of approved over 18 areas)
Do not consume alcohol on campus if you are under 18
You must never supply or encourage the use of alcohol to anyone under 18
Never add alcohol to or spike someone's drink without their knowledge; its a serious criminal offence
Do not take, supply or store illegal drugs or substances. You risk breaking the law

Do not help yourself to someone else's food or belongings without their permission: this is stealing
Do not use other people's belongings without their consent
You must not damage college property or the property of others
You cannot remove college property e.g. furniture from its proper place

Only authorised vehicles are allowed on campus
Do not exceed the speed limits displayed
You must drive safely with due care and attention on campus
Do not rev up unnecessarily or perform hazardous manoeuvres for fun
Do not create a noise nuisance with your vehicle
You must comply with parking regulations on campus

Do not hang items from windows
No smoking is permitted in or near the residences. Please use the designated smoking shelters only
No use of vapes is permitted in or near the residences
Do not drop litter
No animals, domestic or wild are allowed
You cannot swap rooms without permission from the Residential Manager
You cannot co-habit in our residences

Do not give your room keys or fob to anyone. For each key or fob lost there will be a £10 charge and £50 if a lock has to be changed because of a lost key or fob.

Do not leave your key in your room when you go to classes as your room will be locked by the cleaners when you are out.

Please respect your accommodation, including the furniture and fittings. Any damages caused by you or your guests will be charged to you. Damage in communal areas is a shared charge if the responsible person is not known.

Should any damage occur please report it straight away. If something is damaged when you move in please complete a Room Check Sheet and hand it in at the Residential/Campus & Estates Office.

Any repairs required in your flat/room or section should be reported to the residential/Campus & Estates Services office. For out of hours emergencies please contact the residential staff on duty.

Maintenance staff and outside contractors may require access to your room to carry out repairs and maintenance. Prior notice of their visit cannot be guaranteed. All personnel should have some form of identification; please ask to see it if you are in any doubt about someone requiring access to your room.

Ensure that your section door is locked at all times, and your bedroom door at night. It is also essential that you close your windows when you go out. Thefts can occur when students leave their rooms unattended and unlocked, however briefly. Do not allow strangers to enter the building.

Safety window restrictors have been fitted to some windows. Any student breaking or interfering with these restrictors will be subject to disciplinary procedures. Charges will be levied against all residents in the flat if the window catches in the kitchen/common room or

