

# MINUTES

**SRUC Board Meeting**

Date: 7 December 2017

Place:  
Buildings, Edinburgh

Status: Draft - Strictly Private &  
Confidential

Distribution: SRUC Board  
SAC Commercial Board  
ELT

**Present:** Mr S Cumming (Chairman), Mr F Dinning, Mr J Hume, Miss G Jones, Mr A Marshall, Professor S McDaid, Ms C Millar, Mr N Miller, Mr I Ross, Professor S Skerratt, Professor W Powell, Professor C Williams, and Mr B Wood.

**In attendance:** Mr C MacEwan, Mr G Macgregor, Mrs N McGowan, Professor J Newbold, Mr M Wijnberg and

## **17.42 Matters Arising (not otherwise covered on the agenda)**

### **17.42.01 Farms**

**Noted that:**

- a) item 17.32.01, noted (m) from the 6 October 2017 minutes, noted that a Farms Report would be brought to the December 2017 Board meeting after discussion at the Finance & General Purposes Committee in November 2017.
- b)







b) the Student Numbers audit report is to be forwarded by the Academic Director to Non-executive Directors who request it.

**Action: JN**

**17.45.04 SRUCS**

- p) a Student Liaison Committee report will be circulated at the March 2018 Board meeting.

**Action: DT**

#### **17.45.05 Audit & Risk Committee Annual Report for the Board**

The Board received a paper on the Audit & Risk Committee Annual Report the Assistant Company Secretary (paper 298).

**Noted that:**

- a) the Audit & Risk Committee Annual Report for the Board (2016/17) was reviewed by the Audit & Risk Committee at their meeting on 16 November 2017 who agreed to recommend it to the Board.
- b) the annual report forms part of the SRUC Annual Return to the Scottish Funding Council (SFC).
- c) the Board noted the content of the report and was content it be submitted to the SFC.

**Action: NM**

#### **17.45.06 Annual Health & Safety Report**

The Board received the Safety, Health & Wellbeing Annual Report Head of Environment, Health & Safety (paper 299).

**Noted that:**

- a) Landex benchmarking data had been included in the report at the request of the Audit & Risk Committee. The results of the benchmarking exercise shows that SRUC is doing well.
- b)

**Noted** that:

- a) the ongoing EU projects repayment issue has been finalised and a payment

- g) Miller McLean had been recommended as the potential new co-opted external member of the Committee. The Appointments & Remuneration Committee had